

St Francis of Assisi, Ohariu Parish

Leadership Formation Team - Minutes of meeting on Monday, 27 September 2021, at 5pm via zoom.

Attendees: Paul Betham, John Kleinsman, Shane Dinnan, Kitty McKinley (late apology – joined meeting at 6pm), Clayton Dias, Thomas Davis, Pete Roe, Teresa Preston (joined meeting from 5:30pm as a guest for agenda item 4 only)

Apologies: John Lawson

1. Opening prayer/reflection.
2. LFT 13 September 2021 minutes of meeting confirmed.
3. Action Log updated.
4. COVID Update/Planning
 1. LFT noted the communication from + John re masses pending government decisions on Monday 4 October. There will be a need to go through the health and safety requirements carefully and ensure there is a plan in place before proceeding. After some discussion, the following was noted:
 1. Send an appropriate communication to PLAG group and come back to LFT with a proposal;
 2. Pete to talk to Marists if they are prepared to continue saying mass under these circumstances;
 3. Kitty proposed organising a special weekday evening liturgy and will come back to LFT on this.
5. Strategic
 1. Review of LFT – Paul suggested and there was general agreement for a review of LFT before the end of the year given that some current members were standing down at the end of the initial 3 year appointment by + John.
 2. State of the Nation – comments back to John Lawson by this Wednesday on draft document. Depending on government decisions on Monday 4 October, this communication may have to be distributed electronically. After some discussion, enquiries would be made with ADW in relation to having a Liturgy of the Word with Communion on Sundays as an alternative to Mass given the availability of priests under COVID circumstances.
 3. Property Review – there was general agreement that there was a need to keep this topic top of mind with parishioners with the electronic survey drafted by Thomas subject to initial comments and feedback by LFT members. Clayton commented that some parishioners were still struggling with the Vision/Mission statements put out by LFT and other aspects of the future direction of the Parish eg inclusion of schools in Property Review etc. After some discussion, the following was noted:
 1. Survey monkey to be finalised and sent out for parishioners to complete;
 2. A think tank of stakeholders in the building sector to be arranged for informal comment and feedback;
 3. Deferral request to be made to + John under COVID circumstances.
6. Operational
 1. Parish Manager – (in committee);
 2. Infoodle – agreement was reached for the change to Infoodle from Mailchimp;
 3. Parish Outreach Committee – Kitty to report back to LFT on this.
7. Portfolio updates
 1. Property – tenant at St Ben’s presbytery is looking to vacate but has requested an extension to December 2021 before moving out. LFT now exploring potential new tenants for the property;
 2. Formation Training – awaiting with regards to Liturgy developments and clarification from ADW in relation to ongoing planning for Formation Training;
 3. Youth – Sio from Challenge 2000 reaching out to Colleges and doing some excellent work with Parish youth programmes.
8. General Business
 1. Ministry Formation Day, End of Life Legislation, Tuesday, 12 October 2021, St Theresa’s Church Hall, Plimmerton – John Kleinsman will be co-facilitating with Fr Michael McCabe at this Seminar which will also be attended by some representatives from the Bereavement Ministry of St Francis of Assisi, Ohariu Parish;
 2. Fitzgerald Awards – close this Friday. LFT finalising nominations;
 3. Resignation and thank you for Tim Gordon – Shane to formalise arrangements with Tim with possibility of linking to xmas shutdown get together in December.

9. Next meeting – Thursday, 14 October 2021, 7pm at Challenge 2000 (pending Alert level decisions)