

Notes of LFT Meeting 21 December 2021: Challenge 2000 December 20 2021

Present; Shane, Paul, John Kleinsman, Pete, Kitty

Apologies: Thomas, John Lawson, Clayton

1. Updated list of who is on call/different ministries for those LFTers on call over the December –February time. Pete is away until close to the end of February. On call calendar for December and January was updated and filled out by attendees. Kitty to get changed roster to Angela/Helen asap.
2. Signing Preference certificates for Catholic schools while Pete is away. Kitty can do this already and she will also email Kelly Ross and get John Kleinsman's name added to the preference Cert list till February and maybe permanently.
3. 8th February: Joe Green starts in his role as Director of Mission. John Kleinsman offered to be the inducting facilitator for the first month, meeting Joe weekly on general matters to check in. Probably have another LFT member be present to ensure Joe is supported and knows what is happening while Pete is away. Other Leadership Team members will induct I their own portfolios. Need for induction summaries of all that happens at the moment in the parish and who does what and what needs to be done.
4. Pete and Kitty will meet on December 27th and put all activities relating to Ministries and policies/procedures/contacts in the one Parish Manual so Joe will know what is already underway. Holidays give us a chance to get this done.
5. Parish diagram developed by Tim Gordon is basis of this manual and will clearly document responsibilities/ relationships/operational matters: covering Formation of lay people, PLAG , Bereavement, Visitation, Baptism, Sacramental ministries, School and youth ministries, Liturgies with Word and Communion, pastoral outreach.
6. Discussion about Cardinal Commissioning LFT members, Joe and others with significant appointed roles in lay ministries.
7. Discussion re Office space for staff and Joe. More space is required. Discussion about whether presbytery may be better to use for office and general meeting room rather than accommodation. Might make everything easier and be more people hospitality/friendly. To be discussed further, recognizing that there is a housing crisis.
8. Article will be placed in Christmas newsletter regarding the continuation of the new model in 2022. The partnership between the Archdiocese, Society of Mary and the Leadership Team and parish continues. Lay training and development across all ministries and sectors of parish/community life is essential to the future of the church.
9. Refugee Housing – Yes to Newlands presbytery rental and JK to negotiate with Red Cross.
10. 10. Kitty and Pete to sort farewell present for Sio and thank you presents. Gratitude for the work that Sio has done and Recognition that Sio will be a great loss after 4 years in his Youth Min role. The LFT wishes him all the best as he goes to study for a Diploma in secondary teaching.