

## **Parish Pastoral Council (PPC) - St Francis of Assisi Ohariu**

**MINUTES of meeting held Sunday 13 April 2025 (7:00 pm to 8:30 pm)**

**Present:** Ning, Lucienne, Joanne, Ed, James, Nick, Fr Gerard, Fr Alfred.

Fr Gerard began the meeting with a prayer.

### **Parish Synodal Gathering**

- Discussed feedback and that the parish website had two logical places where the feedback could be linked
- Discussed distributing printed copies, email to parishioners and part of newsletter
- Slides to be presented

### **Working groups resulting from feedback**

- 3-4 people to be on each group

### **Communications group**

- There is a parish Facebook page that has a new admin name
- There are 2 groups for the parish, one official and another community group
- What medium of communications are used or should be used for what?
- Possibly a reminder for all who are on duties each weekend - only readers currently get reminders
- Newsletters are currently under 'alerts' which may not be that logical and last newsletter there was December 2024
- People still like paper but the parish is trying to cut down on paper

### **Actions:**

- Communications audit map
- Consider audience, medium, frequency
- Streamline for efficiency with goal to reach everyone including what is happening in the archdiocese
- Consult with new Archdiocese communications person Ben Mack (Archdiocese of Wellington).
- Goal to report back after 3 months with recommendations on what to keep, drop, refine
- Nick and Ed volunteered to be involved in the group

### **Welcoming group**

- What happens from when you walk in the door to when you leave so parishioners feel welcome?
- How can we make the welcoming experience more holistic?
- Involving those on the visitation teams, hospitality, greeters?
- Look at from first arrival to involvement in first ministry
- Review yellow welcome forms, welcome pack?

- Create an overview of how it can be knitted together
- Talk with various parishioners and stakeholders currently involved in hospitality
- Include feedback of a newly arrived person
- James & Joanne to be involved in this group
- There was a suggestion we could set up and run hospitality as a PPC to connect with parishioners occasionally

### **Parish Vision**

- We need to work on this as a parish
- The existing one should be removed 'We embrace..... structures and practices' should be kept.

Fr Gerard concluded with a prayer.